

INSTALLATION & MAINTENANCE PLANS

Partnership between Town Departments and Artists

Sculpture Park: Installation & Maintenance Plan | Artist Partnership with Town of Franklin Arts, Culture and the Creative Economy, Department of Public Works, Conservation Department and the Geographic Information Systems Department.

The following document is presented as the basis of the expected partnership between the artist(s) and the town of Franklin in regards to installation, de-installation and maintenance of sculptural work throughout the two year exhibition period in the Franklin Sculpture Park.

Artists, before submitting your application (and creating your proposed installation/maintenance plans), please review the partnership expectations and agreement listed below.

Town Liability | Throughout Installation/De-Installation and exhibition

The Town of Franklin has limited liability. In accepting an offer to display artwork in the Sculpture Park, the owner of such work agrees to defend, indemnify and hold Town harmless from liability for loss or damage work and any harm or losses to any third party caused by the work or object.

The Town shall not be responsible for loss or damage to items exhibited or displayed in or on town property pursuant to this Policy. The town shall not be responsible for injuries of losses caused by the work or object.

Artist initial & Date _____

Note that artists are fiscally responsible for the materials, and general maintenance of their artwork, but have the support and partnership of several town departments: Town of Franklin Arts, Culture and the Creative Economy, Department of Public Works, Conservation Department and the Geographic Information Systems Department.

As well as the Town of Public Works supportive workflow of keeping the park beautiful and pouring footers/base supports for sculptures at no fee to the artist.

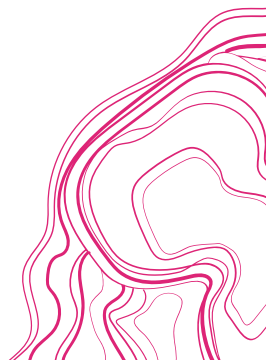
Partnership between Town Departments and Artists

Town Responsibilities

General park maintenance
Pouring Cement footers
Map and Signage making
Marketing & Press

Artist Responsibilities

Creating exterior based artwork [creatively & fiscally]
Maintenance checks and Community Planning with Director of Arts, Culture and the Creative Economy
Installation & De-Installation (with support of Town Departments)



Detailed Partnership Expectations

Artwork Installation & De-Installation

Artwork should be constructed of semi-permanent, durable materials submitted in the initial application [exhibition timeline is 2 years hence the semi-permanent). Must be capable of permanently withstanding the elements, snow, high winds, and the high traffic nature of the site.

Any change order of materials post acceptance will need to be approved before installation by town departments [contact the Director of Arts, Culture and the Creative Economy]

Artists must work in partnership with the Department of Public Works to ensure the sculpture is grounded/anchored to the ground/base to prevent the sculpture from being removed, tipped, broken or overturned.

*Artists are fiscally responsible for installation/de-installation and maintenance work on their accepted piece.

Installation Regulations

Before installation of the piece, artists must meet with town administration to discuss the installation/de-installation of the proposed plan that was submitted with the initial application. During this meeting departments and artists will discuss the best pathway to the installation site, etc.

Artists and town departments will sign off on a timeline of installation dates, as well as de-installation.

Note that during the time of installation, town departments will be onsite for support but artists will need to come with a team for installation.

De-Installation

If work is not picked up within the agreed upon timeline, the Town reserves the right to manage its own property including the removal of the artwork, for reasons that include but are not limited to artwork that poses a public safety risk, has been left on Town property beyond the agreement.

If Artists do not remove their artwork on the signed agreement timeline and the Town of Franklin needs to remove the artwork, artists will be invoiced for the labor.

Note our partnership will honor Conservation work in Installation. Installation practices must best uphold conservation efforts and create as little damage to the surrounding landscape as possible. All of the proposed work will be within previously disturbed Buffer Zone outside of or on the boundary of the 25-foot No Touch Zone with no anticipated impacts to nearby wetland resource areas.

Erosion control will be installed if deemed necessary by the Conversation Agent or Commission.





Artist Maintenance Plan & Town Expectations

Maintenance Requirements & Artist Maintenance Expectations

Accepted artist(s) must agree to *routinely check the condition of the artwork and to perform maintenance as needed. Only approved maintenance materials shall be considered.

Artist Maintenance Calendar Check Points | 24 month Exhibition Period

Artists will schedule a maintenance walk through with the Director of Arts, Culture and the Creative Economy *every 6 months; If the artist cannot meet, they may have a pre-approved artist representative come for a site visit. This is to ensure the quality of the piece does not deteriorate and detract from the overall experience visiting the sculpture park.

Damage by Natural Cause

In the event of damage to the artwork,[example, wind storm], and there is not an upcoming scheduled maintenance visit with the Director. A representative from the town will contact the artist (with the contact information that was provided by the artist during the application process: email & Phone), with photos so the artist can assess the damage and come up with a plan for rectifying.

Once this contact has been made, the artist will have 5 business days to respond with a plan to rectify the issue. If the artist does not respond within that timeline the town may remove the artwork at their discretion.

In the event of damage that poses an imminent risk to public safety the artist has twenty four hours to respond and return the artwork to a safe condition and a total of fourteen days to complete repairs.

Vandalism

DPW will assist in the case of vandalism with the artist. However DPW is not responsible for the physical damage of vandalism. This something as a team we'd need to work on problem solving case-by-case.

Signage at the Park

All art spaces will have a sign installed by town departments. Signage will include Project Identity, Bio, Narrative of the piece provided by the artist. Town administration will create signage materials that align with the rest of the sculpture park. Artists do not provide outside marketing materials on their piece, or list the price of the work.

The Department of Public Works | Seasonal Maintenance Expectations

The Department of Public works cuts the grass and maintains plant life from April till October each season. The park's walkways and parking areas are also maintained by this team. Occasionally they will be in the area working on maintenance and projects related to town work.

Any extra plant life, or daily/weekly/monthly maintenance that is involved with proposed sculptures must be completed by the artist themselves.



Application Process – Creating a Proposed Plan for Installation/De-Installation

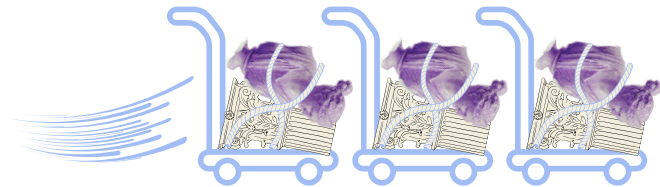
- Estimated weight of piece.
- Does it require specialized hardware/rigging required: Anchors? Hooks?
- Will the artist need the DPW team to pour cement footers? Cement footing needed? Note installations will be allowed a maximum of five 1 sf concrete footings, 12–36” deep, to safely secure a sculpture. All footings and signs will be dug and installed by the Town [must be discussed & planned prior to artwork delivery of artwork].
- Delivery Plan; artist assembling on site, or delivering whole?
- Transportation and moving onto site; is the artist renting a truck? Other machinery to move the piece, etc.?

Note that artists are fiscally responsible for the materials, and general maintenance of their artwork, but have the support and partnership of several town departments: Town of Franklin Arts, Culture and the Creative Economy, Department of Public Works, Conservation Department and the Geographic Information Systems Department.

As well as the Town of Public Works supportive workflow of keeping the park beautiful and pouring footers/base supports for sculptures at no fee to the artist.

Town responsibilities

General park maintenance
Pouring Cement footers
Map and Signage making
Marketing & Press



Artist Responsibilities

Creating exterior based artwork [creatively & fiscally]
Maintenance checks and Community Planning with Director of Arts, Culture and the Creative Economy
Installation & De-Installation (with support of Town Departments)

Proposed Installation & Maintenance Plan for “Purple Lady” Submitted by Frida Kahlo

Desired Site location:
1A

My plan is to bring in pieces of “Purple lady” on a handheld trolley. I will be using metal anchors to attach to metal hoops in the ground and will need DPW assistance in drilling the pieces into the ground).

I do not plan on any planting, or other natural elements and will follow up with DACCE for planning the 6month maintenance checks.

EXAMPLE

The following information pertains to accepted works:

Installation/De-Installation Meeting with Director of Arts, Culture and the Creative Economy and the Department of Public Works

Date of meeting: _____

Timeline of Selected Works Exhibition at Sculpture Park | Following must be agreed upon by the Artist, Director of Arts, Culture and the Creative Economy and the Department of Public Works.

Installation Dates: _____

First Official Date of Exhibiting Work: _____

Scheduled Maintenance Visits with Director of Arts, Culture and the Creative Economy + Artist (subject to change depending on schedules & weather):

Year 1: _____ & _____

Year 2: _____ & _____

.....

Exhibiting Artist, Sign & Date:

Director of Arts, Culture & the Creative Economy, Sign & Date:

Director of Department of Public Works, Sign & Date:
